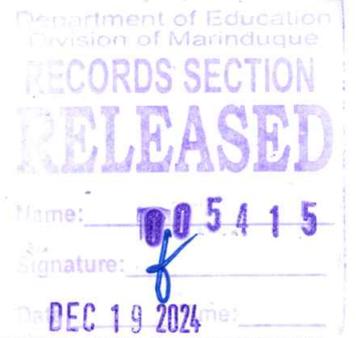




Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

December 17, 2024

**DIVISION MEMORANDUM**

No. **103** s. 2024

**CLUSTERED TRAINING-WORKSHOP ON TEST CONSTRUCTION**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public & Private Secondary School Heads  
All Others Concerned

1. The Programme for International Student Assessment (PISA) is a worldwide study conducted by the Organization for Economic Co-operation and Development (OECD) that evaluates the education systems of participating countries by assessing the performance of 15-year-old students in reading, mathematics, and science. The results of PISA offer insights into how effectively education systems prepare students for real-world problem-solving and critical thinking. PISA 2025 is set to be a crucial measure of the educational standards across participating nations, highlighting the global trend toward enhancing teaching methodologies and student outcomes, particularly in key subjects like Science, English, and Mathematics.

2. In the previous cycles of PISA, many countries, including the Philippines identified gaps in student performance, especially in areas requiring higher-order thinking and the application of knowledge in real-life contexts. These results underscored the need for improvements not just in instructional techniques but also in the way assessments are designed and administered. Formative and summative assessments are integral to monitoring student progress, identifying learning needs, and ensuring that students are meeting educational objectives. However, many teachers face challenges in constructing test questions that align with international benchmarks such as those set by PISA.

3. Recognizing the importance of well-constructed assessments, this Division through the Curriculum Implementation Division shall conduct a Clustered Training-Workshop on Test Construction on February 1-3, 2025 for Batch 1 and February 13-15, 2025 for Batch 2 at Balar Events Place and SDO Conference Hall for Batch 1 and Batch 2 respectively.

4. The objectives of this training-workshop are to:

- a. equip secondary school teachers and CID Personnel with the knowledge and skills required to create high-quality formative and summative assessments;

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- b. develop sample test questions that will measure not only the basic knowledge but also students' ability to apply concepts in real-world situations, similar to the PISA framework; and
  - c. enhance teachers' skills in creating assessments that align with global standards.
5. Attached are the target participants and program matrix for the said activity.
  6. Participants and members of the Program Management Team are entitled to 2-day service credit/CTO for the attendance during Saturdays and Sunday.
  7. For the attendance of teachers that fall on weekdays, the concerned school heads are requested to arrange substitute teacher to cover the classes of the concerned teachers who will be out of the school. If substitute teacher is not available due to conflict in schedule, school heads must ensure that the target competencies for the week are covered by the concerned teachers.
  8. Immediate dissemination of the contents of this Memorandum is desired.

**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

Reference: None  
Encl: As stated  
To be indicated in the Perpetual Index  
Under the following subjects

ALL LEARNING AREAS  
TRAINING PROGRAM

ELEMENTARY EDUCATION  
SECONDARY EDUCATION

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Enclosure 1 to Division Memorandum No. **103** s. 2024

**Target Participants for the Clustered Training -Workshop on Test Construction**

Batch	Date	Venue	Target Participants
1	February 1-3, 2025	With Accommodation for Day 1 and Day 2 at Balar Hotel and Spa, Balaring, Boac, Marinduque Day 3 at SDO Conference Hall	10 EPSs 10 PSDSs 46 Secondary English Teachers 46 Secondary Science Teachers 46 Secondary Math Teachers 7 PMT Total=165
2	February 13-15, 2025	SDO Conference Hall	1 Test Developer for the following subjects (Elementary and JHS per district)  English Science Math Filipino AP Values Ed MAPEH EPP/TLE Total= 144 Elem & Sec Teachers 46 Sec SHs Subject Coordinator for Elem for English Science Math Filipino AP EPP Total=54 Total Participants and PMT for Batch 2 260

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Enclosure No. 2 to Division Memorandum No. 103, s. 2024

**DIVISION TRAINING-WORKSHOP ON ASSESMENT (Batch 1)**

February 1-2, 2025

**Balar Event Place**

February 3, 2025

**SDO Conference Hall**

<b>DAY 1 (Foundation and Framework)</b>	
TIME	Activities
7:00-8:00	Arrival and Registration
8:00-9:00	Opening Program Administration of Pretest
9:00-9:30 AM	Session 1 <i>Overview of PISA and Its Assessment Frameworks</i> Structure and Purpose of PISA Domains: Reading, Mathematics, and Science Dr. Ivy P. Mejia
9:30-10:30 AM	Session 2 <i>Understanding the Components of Science Literacy Framework of PISA</i> Competencies Domains Levels Dr. Ivy P. Mejia
10:30 AM-10:45 AM	Morning Break
10:45 AM-12:00 AM	Session 3 <i>Analyzing Sample PISA Items</i> Exploration of Released PISA Items in Science Interactive Discussion Dr. Ivy P. Mejia
12:00 AM-1:00 PM	LUNCH BREAK
1:00 PM-3:00 PM	<b>Workshop 1:</b> <i>Designing PISA-like Stimuli and Questions</i> <ul style="list-style-type: none"><li>Activity 1: Context</li></ul> Dr. Ivy P. Mejia
3:00 PM-3:15 PM	<b>Afternoon Break</b>
3:15 PM-4:00 PM	<b>Workshop 2:</b> <i>Drafting Items for Reading, Math, and Science</i> <ul style="list-style-type: none"><li>Activity 2: Competencies and Item Format</li></ul> Dr. Ivy P. Mejia
<b>DAY 2 (Writing and Revising of PISA-like Items)</b>	
7:30 AM-8:00 AM	<b>Management of Learning</b>
8:00 AM-10:00 AM	<b>Workshop 3:</b> <i>Refining Drafted Assessment Items</i> <ul style="list-style-type: none"><li>Peer Review of Items</li><li>Revising Based on Feedback</li></ul> Dr. Ivy P. Mejia

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10:00 AM-10:15 AM	<b>Morning Break</b>
10:00 AM-12:00 AM	<b>Workshop 4: Finalization of Outputs</b> Dr. Ivy P. Mejia
12:00 AM-1:00 PM	<b>Lunch Break</b>
1:00 PM-3:30 PM	<ul style="list-style-type: none"><li>o Group Sharing of Finalized Items</li><li>o Discussion and Feedback</li></ul>
3:30 PM-4:00 PM	Synthesis & Closing Remarks Group Photo with the Resource Speaker Awarding of Certificate to the Resource Speaker
<b>DAY 3 (Break-Out Session per Learning Area)</b>	
8:00 AM-8:30AM	Management of Learning
8:30 AM-10:00 AM	Presentation of Program for PISA Readiness by Learning Area Mrs. Jelly L. Sore Dr. Ma. Shiela S. Saet Mr. Freddie M. Malabayabas
10:00 AM-10:15 AM	Morning Break
10:00 AM-12:00 AM	Development of PISA Like Test Questions in English, Science & Mathematics
12:00 AM-1:00 PM	Lunch Break
1:00 PM-2:00 PM	Continuation: Development of PISA Like Test Questions in English, Science & Mathematics
2:00 PM-3:00 PM	Presentation of Output Participants
3:00 PM-4:00 PM	Synthesis Administration of Post Test Evaluation of the Program Closing Program <ul style="list-style-type: none"><li>o Presentation of Certificates</li><li>o Group Photo</li></ul>

Enclosure No. 3 to Division Memorandum No. \_\_\_\_\_, s. 2024

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**DIVISION TRAINING-WORKSHOP ON ASSESMENT (Batch 2)**

February 13-15, 2025 (SDO Conference Hall)

<b>DAY 1 (Foundation and Framework)</b>	
TIME	Activities
7:00-8:00	Arrival and Registration
8:00-9:00	Opening Program Administration of Pretest
9:00-9:30 AM	Session 1 <i>Overview of PISA and Its Assessment Frameworks</i> Structure and Purpose of PISA Domains: Reading, Mathematics, and Science Class 1: Mrs. Jelly L.Sore Class 2: Dr. Ma. Shiela S. Saet Class 3: Mrs. Florie M. Regencia Class 4: Mr. Freddie M. Malabayabas
9:30-10:30 AM	Session 2 <i>Understanding the Components of Science Literacy Framework of PISA</i> Competencies Domains Levels Class 1: Mrs. Jelly L.Sore Class 2: Dr. Ma. Shiela S. Saet Class 3: Mrs. Florie M. Regencia Class 4: Mr. Freddie M. Malabayabas
10:30 AM-10:45 AM	Morning Break
10:45 AM-12:00 AM	Session 3 <i>Analyzing Sample PISA Items</i> Exploration of Released PISA Items in Science Interactive Discussion Class 1: Mrs. Jelly L.Sore Class 2: Dr. Ma. Shiela S. Saet Class 3: Mrs. Florie M. Regencia Class 4: Mr. Freddie M. Malabayabas
12:00 AM-1:00 PM	LUNCH BREAK
1:00 PM-3:00 PM	<b>Workshop 1:</b> <i>Designing PISA-like Stimuli and Questions</i> <ul style="list-style-type: none"><li>Activity 1: Context</li></ul> Class 1: Mrs. Jelly L.Sore Class 2: Dr. Ma. Shiela S. Saet Class 3: Mrs. Florie M. Regencia Class 4: Mr. Freddie M. Malabayabas
3:00 PM-3:15 PM	<b>Afternoon Break</b>
3:15 PM-4:00 PM	<b>Workshop 2:</b> <i>Drafting Items for Reading, Math, and Science</i> <ul style="list-style-type: none"><li>Activity 2: Competencies and Item Format</li></ul>

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	Class 1: Dr. Nestor T. Rualo Class 2: Dr. Jennifer E. Enriquez Class 3: Dr. Mariam B. Rivamonte Class 4: Mr. Romualdo Magculang
<b>DAY 2 (Writing and Revising of PISA-like Items)</b>	
7:30 AM-8:00 AM	<b>Management of Learning</b>
8:00 AM-10:00 AM	<b>Workshop 3: Refining Drafted Assessment Items</b> <ul style="list-style-type: none"> <li>• Peer Review of Items</li> <li>• Revising Based on Feedback</li> </ul> Class 1: Dr. Nestor T. Rualo Class 2: Dr. Jennifer E. Enriquez Class 3: Dr. Mariam B. Rivamonte Class 4: Mr. Romualdo Magculang
10:00 AM-10:15 AM	<b>Morning Break</b>
10:00 AM-12:00 AM	<b>Workshop 4: Finalization of Outputs</b> Class 1: Dr. Nestor T. Rualo Class 2: Dr. Jennifer E. Enriquez Class 3: Dr. Mariam B. Rivamonte Class 4: Mr. Romualdo Magculang
12:00 AM-1:00 PM	<b>Lunch Break</b>
1:00 PM-3:30 PM	<ul style="list-style-type: none"> <li>○ Group Sharing of Finalized Items</li> <li>○ Discussion and Feedback</li> </ul>
3:30 PM-4:00 PM	Synthesis & Closing Remarks Group Photo with the Resource Speaker Awarding of Certificate to the Resource Speaker
<b>DAY 3 (Break-Out Session per Learning Area)</b>	
8:00 AM-8:30AM	Management of Learning
8:30 AM-10:00 AM	Presentation of Program for PISA Readiness by Learning Area Mrs. Jelly L. Sore Dr. Ma. Shiela S. Saet Mr. Freddie M. Malabayabas
10:00 AM-10:15 AM	Morning Break
10:00 AM-12:00 AM	Development of PISA Like Test Questions in all Learning Areas
12:00 AM-1:00 PM	Lunch Break
1:00 PM-2:00 PM	Continuation: Development of PISA Like Test Questions in all Learning Areas
2:00 PM-3:00 PM	Presentation of Output Participants
3:00 PM-4:00 PM	Synthesis Administration of Post Test Evaluation of the Program <b>Closing Program</b> <ul style="list-style-type: none"> <li>○ Presentation of Certificates</li> <li>○ Group Photo</li> </ul>

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